



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

January 10, 2012

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

41 January 10, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**AWARD OF A PUBLIC WORKS CONSTRUCTION CONTRACT  
PARKWAY TREE TRIMMING  
ROAD DIVISIONS 416, 417, AND 514, CYCLE G  
IN THE UNINCORPORATED COMMUNITIES OF  
ALTADENA AND HACIENDA HEIGHTS  
(SUPERVISORIAL DISTRICTS 4 AND 5)  
(3 VOTES)**

### **SUBJECT**

This action is to award a public works construction contract for Parkway Tree Trimming – Road Divisions 416, 417, and 514, Cycle G, and authorize the Director of Public Works or her designee to execute a contract for work in the unincorporated communities of Altadena and Hacienda Heights.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works or her designee to prepare the construction contract in the form previously approved by County Counsel, execute the contract, and establish the effective date following receipt of approved Faithful Performance and Labor and Material Bonds and insurance filed by the contractor for Project ID No. RMD1446027 – Parkway Trimming – Road Divisions 416, 417, and 514, Cycle G, to trim and remove parkway trees in the unincorporated communities of Altadena and Hacienda Heights, to West Coast Arborists, in the amount of \$772,815.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to obtain approval from your Board to award this construction contract and authorize the Director of Public Works (Director) or her designee to execute the contract and establish the effective contract date following receipt of approved Faithful

Performance and Labor and Material Bonds and insurance filed by the contractor for this project.

On October 18, 2011, Agenda Item 32, your Board approved the project, adopted the plans and specifications, called for bids to be received on November 15, 2011, and instructed the Executive Officer of the Board of Supervisors to advertise the project.

The enclosure includes the project description, the call for bids and bid opening date, a tabulation of bids, and financial information. The certified record of receipt of bids and the original bid proposal are also enclosed for this project.

The recommended construction contract is necessary to execute a Board-directed and approved Department of Public Works (Public Works) project in support of operational missions. Your Board's approval of the recommended contract award and the subsequent execution of the contract will ensure the timely completion of the project.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). Awarding this contract will provide improved infrastructure to better serve the public and will enhance the quality of life in the affected communities.

### **FISCAL IMPACT/FINANCING**

This action will have no impact to the County General Fund.

The construction cost of \$772,815 is included in the Fourth and Fifth Supervisorial Districts' Road Program in the Fiscal Year 2011-12 Road Fund Budget.

The enclosure includes the amount of the recommended contract as compared with the engineer's estimate, the other bids received, and more detailed fiscal and financial information.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The contract agreements will be in the form previously reviewed and approved as to form by County Counsel. The recommended contract was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The contractor is in compliance with the Chief Executive Officer's and your Board's requirements.

The award of this contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. This contract contains terms and conditions supporting your Board's ordinances, policies, and programs including, but not limited to: the County of Los Angeles' (County) Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child

Support Compliance Program, Los Angeles County Code, Chapter 2.200; the County's Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; Local Business Enterprises Preference Program, Los Angeles County Code, Chapter 2.2.04; and the standard Board directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by each respective contractor was considered before making this recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

### **ENVIRONMENTAL DOCUMENTATION**

On October 18, 2011, Agenda Item 32, you Board found this project to be categorically exempt from the provisions of the California Environmental Quality Act.

### **CONTRACTING PROCESS**

The contract was solicited on an open-competitive basis in accordance with the provisions of the State Public Contract Code.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on public works construction contracts. These rates are determined by the Department of Industrial Relations and include contributions for fringe benefits such as vacations, pension funds, training, and health plans for each employee.

To further increase contractor awareness of contracting opportunities with Public Works, this project was listed on the County website for upcoming bids.

Public Works will review and approve the Faithful Performance and payment bonds filed by the contractor.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This construction contract will result in improved public works infrastructure in the communities where the work is scheduled.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:JTS:lg

Enclosures

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office  
Internal Services Department (Countywide  
Contract Compliance)

AWARD OF CONTRACT  
January 10, 2012

PROJECT ID NO. RMD1446027 - Parkway Tree Trimming – Road Divisions 416, 417, and 514, Cycle G (in the unincorporated communities of Altadena and Hacienda Heights), Supervisorial Districts 4 and 5

TYPE OF WORK: Trimming and removal of parkway trees.

CALL FOR BIDS DATE: October 18, 2011 (Agenda Item 32)

BID OPENING DATE: November 15, 2011

BID SUMMARY:

Low	West Coast Arborists	\$772,815.00
	2200 East Via Burton Street	
	Anaheim, California 92806	
	(714) 991-1900	

Golden West Arbor Services, Inc., submitted a bid for \$617,970. However, the signature of the bidder was omitted on bid documents and the bid guarantee was insufficient. Thrifty Tree Services, Inc., submitted a bid for \$2,544,015 but did not submit a bid guarantee. Golden West Arbor Services and Thrifty Tree Services, Inc., bids are considered nonresponsive and rejected in accordance with the Instructions to Bidders, Paragraph H, "Nonresponsive Bids and Bid Rejection."

FINANCIAL INFORMATION:

Amount of estimate	\$555,915.00
Amount of recommended contract	\$772,815.00
Amount of recommended contract above estimate	\$216,900.00

The amount of the recommended contract is 39 percent above the estimate.

This project is in the unincorporated communities of Altadena and Hacienda Heights. In addition to the construction contract cost, the total project cost includes the costs of preparation of plans and specifications, inspection, contract administration, change order contingency, and other County services.

This project is included in the Fiscal Year 2011-12 Road Fund Budget.

MINORITY/WOMEN-OWNED BUSINESS ENTERPRISE DATA:

West Coast Arborists has no MWBE subcontractor/supplier under this contract.

ENVIRONMENTAL IMPACT:

On October 18, 2011, Agenda Item 32, your Board found this project statutorily exempt from the provisions of the California Environmental Quality Act.

CONSTRUCTION SCHEDULE:

The contract specifications require the work to be completed in 120 working days. It is estimated the work will start in December 2011 and be completed in December 2012.

AMF:lg